



PHILIP L. BROWNING
Director

SHERYL L. SPILLER
Chief Deputy

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

12860 CROSSROADS PARKWAY SOUTH • CITY OF INDUSTRY, CALIFORNIA 91746
Tel (562) 908-8400 • Fax (562) 908-0459

Board of Supervisors

GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

September 14, 2010

#18 SEPTEMBER 14, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**RECOMMENDATION TO EXTEND THE GREATER AVENUES FOR INDEPENDENCE
VOCATIONAL INTERMEDIARY AND DIRECT SERVICES AGREEMENT ON A MONTH-TO-
MONTH BASIS
(ALL DISTRICTS – 3 VOTES)**

SUBJECT

The Board's approval is requested to extend the Greater Avenues for Independence (GAIN) Vocational Intermediary and Direct Services Agreement with the City of Hawthorne on a month-to-month basis for up to 18 months, effective October 1, 2010 through March 31, 2012.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Delegate authority to the Director of the Department of Public Social Services (DPSS) or his designee to execute an amendment, in substantially similar form to the attached amendment, to the GAIN Vocational Intermediary and Direct Services Agreement with the City of Hawthorne effective October 1, 2010, or upon the DPSS Director's approval, whichever is later. The amendment extends the contract on a month-to-month basis for up to 18 months effective October 1, 2010 through March 31, 2012.
2. Delegate authority to the Director of DPSS or his designee to execute amendments for any increases or decreases of the contract amount for increases or decreases in services beyond September 30, 2010 provided that (a) the Temporary Assistance to Needy Families (TANF) Emergency Contingency Fund (ECF) is extended effective October 1, 2010, (b) if TANF ECF is not extended, that there is sufficient CalWORKs Single Allocation funding available to provide services at a reduced level, (c) prior Chief Executive Office (CEO) and County Counsel approval are obtained and (d) the Director notifies the Board and the CEO in writing within ten business days after execution.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Board approval of the recommended action will allow DPSS to continue providing Welfare-to-Work (WtW) participants with subsidized employment, currently funded with TANF ECF, if federal funding is extended beyond September 30, 2010. On May 6, 2009, the California Department of Social Services (CDSS) approved an extension to the Agreement effective July 1, 2010 through September 30, 2010 in order to maximize TANF ECF to subsidize employment for about 10,000 participants in Los Angeles County. Without the TANF ECF extension, the number of participants served will be reduced to approximately 2,200 for 18-months.

If TANF ECF is extended, the month-to-month extension for up to 18 months will cover this extension and provide up to an additional six months to execute a new contract. If TANF ECF is not extended, the month-to-month extension will still allow DPSS sufficient time to award a new contract.

The City of Hawthorne currently serves approximately 8,700 WtW participants and is expected to serve up to 10,000 participants by September 30, 2010. Transitional Subsidized Employment (TSE) encompasses paid work experience (PWE) and on-the-job training. On February 27, 2007, the Board expanded TSE to include Work Study in public agencies to enable participants, enrolled in community colleges, to gain a minimum of 20 hours weekly of PWE in a County department or other public agency related to their course of study.

Keeping the City of Hawthorne in a central role would allow Hawthorne to be the employer of record for all subsidized employment placements, including County departments and for both public and private (for-profit and non-profit) sector slots. The City of Hawthorne currently has contracts with 35 of the 45 Work Source Centers countywide and continues to have the capacity to enter into subcontracts with all of the Work Source Centers and other qualified entities who are interested in participating.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the Countywide Strategic Plan Goal 1, Operational Effectiveness: Maximize the effectiveness of the County's processes, structure and operations to support timely delivery of customer-oriented and efficient public services, and Goal 2, Children, Family and Adult Well-Being: Enrich lives through integrated, cost-effective and client-centered supportive services.

FISCAL IMPACT/FINANCING

The maximum amount for the amendment to the GAIN Vocational Intermediary and Direct Services Agreement is \$6,113,262 for fiscal year (FY) 2010-11 and \$6,113,262 for FY 2011-12 funded with CalWORKs Single Allocation. This represents 100 percent of the projected costs. Funding for FY 2010-11 is included in the Adopted Budget. Funding for future fiscal years will be included in the Department's annual budget requests. There is no net County cost impact. The maximum agreement amount for the period July 1, 2007 through March 31, 2012 is \$235,121,440. This amount includes \$8,038,795 for FY 2007-08, \$8,093,271 for FY 2008-09, \$170,848,016 for FY 2009-10, \$35,914,834 for the period of July 1, 2010 through September 30, 2010, \$6,113,262 for the period of October 1, 2010 through June 30, 2011 and \$6,113,262 for the period of July 1, 2011

through March 31, 2012. If there is an extension to TANF-ECF, the maximum amount for the amendment will be contingent upon TANF ECF funds available to the County.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

County Counsel has reviewed this Board letter and has approved the attached amendment as to form. The amendment will not result in unauthorized disclosure of confidential information and will be in full compliance with federal, State and County regulations.

CDSS Purchase of Service Regulations state that contracts may be negotiated without formal advertising for any service rendered by a local government agency, public university, public college or other public educational institution. On April 26, 2007, the County received State approval to negotiate without a competitive solicitation the current contract with the City of Hawthorne, a local government agency. On August 12, 2010, the County received CDSS approval to extend the current agreement on a month-to-month basis for 18 months.

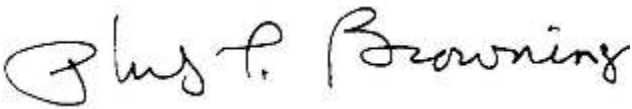
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended action will not infringe on the role of the County in relationship to its residents and the County's ability to respond to emergencies will not be impaired. There is no change in risk exposure to the County.

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to return one adopted, stamped Board letter to the Director of DPSS.

Respectfully submitted,



PHILIP L. BROWNING
Director

PLB:oh

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

**AMENDMENT NUMBER FIVE
TO THE GAIN VOCATIONAL INTERMEDIARY AND DIRECT SERVICES
AGREEMENT**

Reference is being made to the document entitled "*GAIN Vocational Intermediary and Direct Services Agreement by and between County of Los Angeles and City of Hawthorne*," dated July 1, 2007 and further identified as County Contract #COH07001, Change Notice Number One, dated February 19, 2008, Amendment Number One, dated July 1, 2009, Change Notice Number Two, dated October 6, 2009, Amendment Number Two, dated November 12, 2009, Change Notice Number Three, dated January 26, 2010, Change Notice Number Four, dated March 31, 2010, Amendment Number Three, dated May 13, 2010 (and attachments, including Attachment A, Section 6.0, Subsection 6.1, PRS Chart), Change Notice Number Five dated May 19, 2010, Change Notice Number Six, dated July 27, 2010 and Amendment Number Four, dated August 16, 2010 herein referred to as "*Agreement*."

Effective upon the signature of the Director of the Department of Public Social Services, the Agreement is amended as follows:

1. Section II, TERM OF AGREEMENT, Section 1.0 is revised as follows:

1.0 The term of the Agreement will commence effective July 1, 2007 and shall continue through September 30, 2010.

1.1 The term of the Agreement shall be extended on a month to month basis beginning October 1, 2010 and will automatically extend for additional one-month increments on a month to month basis for a total time period not to exceed March 31, 2012. Each extension will occur without notice unless or until notice (by the Director of DPSS or authorized representative) to the CONTRACTOR indicates that the additional one-month extension will not be automatically extended.

2. Section IV, MAXIMUM AGREEMENT AMOUNT, Section 1.0 is revised as follows:

1.0 The total Maximum Agreement Amount is **\$235,121,440** for the 57-month period, conditioned upon the availability of funding and subject to any conditions and/or restrictions enacted by State or Federal government. The Maximum Agreement Amount for each fiscal year and for the periods July 1, 2010 through September 30, 2010, October 1, 2010 through June 30, 2011 and July 1, 2011 through March 31, 2012 (Maximum Annual Agreement Amount) shall be as follows:

1.1 For Fiscal Year 2007-08, the Maximum Annual Agreement Amount is **\$8,038,795**, allocated as provided below:

- 1.1.1 For Transitional Subsidized Employment (TSE), the maximum amount is \$6 million for FY 2007-08 which is included in the total amount in 1.1 referenced above.
- 1.1.2 For Work Study, the maximum amount is \$1 million for FY 2007-08 which is included in the total amount in 1.1 referenced above.
- 1.1.3 For GAIN Vocational Direct and Intermediary Services, the maximum amount is \$1,038,795 for FY 2007-08 which is included in the total amount in 1.1 referenced above.
- 1.2 For Fiscal Year 2008-09, the Maximum Annual Agreement Amount is **\$8,093,271**, allocated as provided below:
 - 1.2.1 For Transitional Subsidized Employment, the maximum amount is \$6 million for FY 2008-09 which is included in the total amount in 1.2 referenced above.
 - 1.2.2 For Work Study, the maximum amount is \$1 million for FY 2008-09 which is included in the total amount in 1.2 referenced above.
 - 1.2.3 For GAIN Vocational Direct and Intermediary Services, the maximum amount is \$1,093,271 for FY 2008-09 included in the total amount in 1.2 referenced above.
- 1.3 For Fiscal Year 2009-10, the Maximum Annual Agreement Amount is **\$170,848,016**, allocated as provided below:
 - 1.3.1 For Transitional Subsidized Employment, the maximum amount is \$153,189,000 for FY 2009-10 which is included in the total amount in 1.3 referenced above.
 - 1.3.2 For Work Study, the maximum amount is \$6,628,000 for FY 2009-10 which is included in the total in 1.3 referenced above.
 - 1.3.3 For GAIN Vocational Direct and Intermediary Services, the maximum amount is \$1,151,016 for FY 2009-10 which is included in the total amount in 1.3 referenced above.
 - 1.3.4 For CSBG ARRA GR Youth Subsidized Employment, the maximum amount is \$9,880,000 for FY 2009-10 which is included in the total amount in 1.3 referenced above.

- 1.4 For the period of July 1, 2010 through September 30, 2010 (for Transitional Subsidized Employment, Work Study, and GAIN Vocational Direct and Intermediary Services) and for the period dating from the execution of Amendment Four to this Agreement through September 30, 2010 (for CSBG ARRA GR Youth Subsidized Employment), the Maximum Annual Agreement Amount is **\$35,914,834**, allocated as provided below:
- 1.4.1 For Transitional Subsidized Employment and Work Study, the maximum amount is \$34,712,000 for the period of July 1, 2010 through September 30, 2010 which is included in the total amount in section 1.4 referenced above.
- 1.4.2 For GAIN Vocational Direct and Intermediary Services, the maximum amount is \$288,000 for the period of July 1, 2010 through September 30, 2010 which is included in the total amount in section 1.4 referenced above.
- 1.4.3 For CSBG ARRA GR Youth Subsidized Employment, the maximum amount is \$914,834 for the period dating from the execution of Amendment Four to this Agreement through September 30, 2010, which is included in the total amount in section 1.4 referenced above. All CSBG ARRA funding must be exhausted by September 30, 2010.
- 1.5 For the period of October 1, 2010 through June 30, 2011, the Maximum Agreement Amount for each one month term is \$679,251.33 with a Maximum Cumulative Amount of **\$6,113,262** for the period of October 1, 2010 through June 30, 2011.
- 1.5.1 For Transitional Subsidized Employment, the maximum amount is \$500,000 for each one month term during the period of October 1, 2010 through June 30, 2011 with a maximum cumulative total of \$4,500,000 for the period of October 1, 2010 through June 30, 2011.
- 1.5.2 For Work Study, the maximum amount is \$83,333.33 for each one month term during the period of October 1, 2010 through June 30, 2011, with a maximum cumulative total of \$750,000 for the period of October 1, 2010 through June 30, 2011.
- 1.5.3 For the GAIN Vocational Direct and Intermediary Services, the maximum amount is \$95,918 for each one month term during the period of October 1, 2010 through June 30, 2011

with a maximum cumulative total of \$863,262 for the period of October 1, 2010 through June 30, 2011.

- 1.6 For the period of July 1, 2011 through March 31, 2012, the Maximum Agreement Amount for each one month term is \$679,251.33, with a Maximum Cumulative Amount of **\$6,113,262** for the period of July 1, 2011 through March 31, 2012.

- 1.6.1 For Transitional Subsidized Employment, the maximum amount is \$500,000 for each one month term during the period of July 1, 2011 through March 31, 2012, with a maximum cumulative total of \$4,500,000 for the period of July 1, 2011 through March 31, 2012.

- 1.6.2 For Work Study, the maximum amount is \$83,333.33 for each one month term during the period of July 1, 2011 through March 31, 2012, with a maximum cumulative total of \$750,000 for the period of July 1, 2011 through March 31, 2012.

- 1.6.3 For GAIN Vocational Direct and Intermediary Services, the maximum amount is \$95,918 for each one month term during the period of July 1, 2011 through March 31, 2012, with a maximum cumulative total of \$863,262 for the period of July 1, 2011 through March 31, 2012.

- 1.7 COUNTY shall not be liable in any event for payment in excess of this Maximum Agreement Amount.

- 1.8 CONTRACTOR shall not exceed each year's annual budgeted amount or Maximum Annual Agreement Amount and shall not roll-over any unspent funds (funds received in excess of actual costs) with the exception that CONTRACTOR may roll-over ECF and CSBG ARRA money for TSE and Work Study (WS) from FY 2009-10 to the period of July 1, 2010 through September 30, 2010.

- 1.8.1 For the period of October 1, 2010 through June 30, 2011, CONTRACTOR shall not exceed the Maximum Agreement Amount for each one month term or the Maximum Cumulative Amount.

- 1.8.1.1 For Transitional Subsidized Employment, CONTRACTOR may roll over unspent funds from one month term to the next one month term (when the Agreement is extended to the next month) during the period of October 1,

2010 through June 30, 2011. Any unspent funds that remain on June 30, 2011 shall not be rolled over to any other period or fiscal year.

1.8.1.1.1 For Transitional Subsidized Employment for the period of October 1, 2010 through June 30, 2011, if CONTRACTOR exceeds the Maximum Agreement Amount for a one month term, it may bill against the next month's Maximum Agreement Amount (when the Agreement is extended to the next month) but shall not exceed the Maximum Cumulative Amount.

1.8.1.2 For Work Study, CONTRACTOR may roll over unspent funds from one month term to the next one month term (when the Agreement is extended to the next month) during the period of October 1, 2010 through June 30, 2011. Any unspent funds that remain on June 30, 2011 shall not be rolled over to any other period or fiscal year.

1.8.1.2.1 For Work Study for the period of October 1, 2010 through June 30, 2011, if CONTRACTOR exceeds the Maximum Agreement Amount for a one month term, it may bill against the next month's Maximum Agreement Amount (when the Agreement is extended to the next month) but shall not exceed the Maximum Cumulative Amount.

1.8.1.3 For GAIN Vocational Intermediary and Direct Services, CONTRACTOR may roll over unspent funds from one month term to the next one month term (when the Agreement is extended to the next month) during the period of October 1, 2010 through June 30, 2011. Any unspent funds that remain on June 30,

2011 shall not be rolled over to any other period or fiscal year.

1.8.1.3.1 For GAIN Vocational Intermediary and Direct Services for the period of October 1, 2010 through June 30, 2011, if CONTRACTOR exceeds the Maximum Agreement Amount for a one month term, it may bill against the next month's Maximum Agreement Amount (when the Agreement is extended to the next month) but shall not exceed the Maximum Cumulative Amount.

1.8.2 For the period of July 1, 2011 through March 31, 2012, CONTRACTOR shall not exceed the Maximum Agreement Amount for each one month term or the Maximum Cumulative Amount.

1.8.2.1 For Transitional Subsidized Employment, CONTRACTOR may roll over unspent funds from one month term to the next one month term (when the Agreement is extended to the next month) during the period of July 1, 2011 through March 31, 2012. Any unspent funds that remain on March 31, 2012 shall not be rolled over to any other period or fiscal year.

1.8.2.1.1 For Transitional Subsidized Employment for the period of July 1, 2011 through March 31, 2012, if CONTRACTOR exceeds the Maximum Agreement Amount for a one month term, it may bill against the next month's Maximum Agreement Amount (when the Agreement is extended to the next month) but shall not exceed the Maximum Cumulative Amount.

1.8.2.2 For Work Study, CONTRACTOR may roll over unspent funds from one month term to the next

one month term (when the Agreement is extended to the next month) during the period of July 1, 2011 through March 31, 2012. Any unspent funds that remain on March 31, 2012 shall not be rolled over to any other period or fiscal year.

1.8.2.2.1 For Work Study for the period of July 1, 2011 through March 31, 2012, if CONTRACTOR exceeds the Maximum Agreement Amount for a one month term, it may bill against the next month's Maximum Agreement Amount (when the Agreement is extended to the next month) but shall not exceed the Maximum Cumulative Amount.

1.8.2.3 For GAIN Vocational Intermediary and Direct Services, CONTRACTOR may roll over unspent funds from one month term to the next one month term (when the Agreement is extended to the next month) during the period of July 1, 2011 through March 31, 2012. Any unspent funds that remain on March 31, 2011 shall not be rolled over to any other period or fiscal year.

1.8.2.3.1 For GAIN Vocational Intermediary and Direct Services for the period of July 1, 2011 through March 31, 2012, if CONTRACTOR exceeds the Maximum Agreement Amount for a one month term, it may bill against the next month's Maximum Agreement Amount (when the Agreement is extended to the next month) but shall not exceed the Maximum Cumulative Amount.

1.9 Funds for Transitional Subsidized Employment and Work Study in FY 2009-10 and the period of July 1, 2010 through September 30, 2010 are contingent upon the availability of Emergency

Contingency Funds (ECF). On February 17, 2009, the President signed the American Recovery and Reinvestment Act (ARRA) of 2009 which establishes the ECF for subsidized employment. ECF will provide 80% of the cost a County incurs in subsidized employment program and counties must cover the remaining 20%. Based on ECF guidelines, the supervision costs will count toward the 20%; therefore, the CONTRACTOR shall contribute supervision costs as in-kind and/or cash toward the 20% matching funds. CONTRACTOR is responsible for this 20% match.

1.9.1 Funds for Transitional Subsidized Employment and Work Study for the periods of October 1, 2010 through June 30, 2011 and July 1, 2011 through March 31, 2012 are contingent upon the availability of CalWORKS Single Allocation funds.

- 1.10 Agreement funding for all CSBG ARRA services are conditioned upon the receipt of CSBG ARRA funds.
- 1.11 CONTRACTOR shall not use any part of the CSBG ARRA funds in combination with any other funds or for the purpose other than that of making payments for costs allowable for ARRA projects.
- 1.12 COUNTY may amend the Maximum Agreement Amount if the funding is altered or stopped. The COUNTY's obligation is dependent upon the initial and continuing receipt of CalWORKs Single Allocation Funds, ECF and CSBG ARRA funding.
- 1.13 Agreement funding for all ECF services are conditioned upon the receipt of ECF.
- 1.14 Agreement funding for all CalWORKs Single Allocation services are conditioned upon the receipt of CalWORKs Single Allocation funding.
- 1.15 CONTRACTOR shall not use any part of the ECF in combination with any other funds or for the purpose other than that of making payments for the costs allowable for ARRA projects.

3. Section V, COMPENSATION, is revised as follows:

- 1.0 COUNTY and CONTRACTOR agree that this is a cost reimbursement contract. During the term of this Agreement, COUNTY shall compensate CONTRACTOR for services provided for in this Agreement, including, but not limited to, Attachment A, the Statement of Work and Technical Exhibits and Attachment B, the Contractor's Budget. In consideration of

the performance foregoing in a satisfactory manner, COUNTY agrees to pay an amount not more than the monthly amount in accordance with Subsection 1.1 hereunder, to CONTRACTOR to cover the costs associated with GAIN Vocational Direct and Intermediary services. Unlike GAIN Vocational Intermediary and Direct services, whose costs are exact, Transitional Subsidized Employment and Work Study costs are determined by the number of participants referred by DPSS every month. The number of participants referred varies from month to month so an exact monthly breakdown of costs for Transitional Subsidized Employment and Work Study is not provided.

COUNTY agrees to pay an amount not more than the monthly amount in accordance with Subsection 1.1 hereunder, to CONTRACTOR to cover the costs associated with GAIN Vocational Intermediary and Direct services.

1.1 Intermediary and Direct Services

In accordance with Attachment B, Contractor's Budget, CONTRACTOR agrees to prepare and submit a monthly invoice for operational/administrative costs in amounts not to exceed the following:

For FY 2007-08, the monthly invoiced amount for all services, excluding TSE and Work Study, is \$86,566.25.

For FY 2008-09, the monthly invoiced amount for all services, excluding TSE and Work Study, is \$91,105.91.

For FY 2009-10, the monthly invoiced amount for all services, excluding TSE and Work Study, is \$95,918.07.

For the period of July 1, 2010 through September 30, 2010, the monthly invoiced amount for all services, excluding TSE and Work Study, is \$95,918.07.

For the period of October 1, 2010 through June 30, 2011, the monthly invoiced amount for all services, excluding TSE and Work Study, is \$95,918.

For the period of July 1, 2011 through March 31, 2012, the monthly invoiced amount for all services, excluding TSE and Work Study, is \$95,918.

- 2.0 CONTRACTOR shall maintain a system of record keeping that will allow CONTRACTOR to determine when it has incurred seventy-five percent

(75%) of the total contract authorization under this Agreement. Upon occurrence of this event, CONTRACTOR shall send written notification to DPSS at the address herein:

Department of Public Social Services
Contract Management Division
Attention: Otilia Holguin, County Contract Administrator
12900 Crossroads Parkway South, 2nd Floor
City of Industry, CA 91746-3411

- 3.0 This Agreement is valid and enforceable only if sufficient funds are made available by the State Budget Act of the applicable fiscal year, the period July 1, 2010 through September 30, 2010, the period of October 1, 2010 through June 30, 2011 and the period of July 1, 2011 through March 31, 2012 for the purposes of this Agreement. In addition, this Agreement is subject to any additional restrictions, limitations or conditions enacted by the Legislature, which affect the provisions, terms, or funding of this Agreement in any manner.
- 4.0 COUNTY's obligation is payable only and solely from funds appropriated for this purpose.
- 5.0 This Section has been intentionally omitted.
- 6.0 CONTRACTOR certifies and shall require all subcontractors and One Stop Work Source to certify that the services being provided would not otherwise be available to participants free of charge, in the absence of available CSBG ARRA, ECF, or CalWORKs Single Allocation funding.
- 7.0 CONTRACTOR shall establish and maintain on a current basis an adequate accounting system in accordance with generally accepted accounting principles and standards. CONTRACTOR should maintain their accounting system on an accrual basis of accounting.
- 8.0 CONTRACTOR can use CSBG ARRA funds to pay for the training costs such as tuition and materials for GROW participants who are receiving classroom training for any trade including green collar jobs. However, no CSBG ARRA funding can pay for wages, benefits, stipends or training costs for any person to perform any labor or construction work, or to receive on-the-job training for labor and construction skill on an actual job site.
- 9.0 CONTRACTOR cannot use CSBG ARRA funds to support any labor, materials or personnel costs associated with actual construction projects, including but not limited to:

- Weatherization
- Installation of water heaters
- Green Plumbing
- Major or minor home retrofits
- Residential or commercial solar projects
- Wind power generation

10.0 All expenditures through CSBG ARRA funding must be tracked and recorded separately from Emergency Contingency Funds, Transitional Subsidized Employment, Work Study and GAIN Vocational Services program funding. CONTRACTOR shall use the invoice format attached to this Agreement (Attachment C-4).

CONTRACTOR shall comply with all applicable State and County regulations in regards to interest earned on advances. This includes maintaining separate, interest-bearing bank accounts for cash advances and returning to the COUNTY any interest earned on the advances.

4. Section VI, INVOICES AND PAYMENTS, Subsection 16.0 is added as follows:

16.0 CONTRACTOR shall be compensated \$1600 for each participant placement into Subsidized Employment.

16.1 CONTRACTOR shall be the employer of record for all Welfare-to-Work participants placed into Subsidized Employment.

16.2 The \$1600 payment shall not be made to the CONTRACTOR when the placement into Subsidized Employment is made by any DPSS GAIN Regional Office, designated by DPSS to operate as a One Stop Work Source Center. The \$1600 payment (or any other payments) shall not be made to any DPSS GAIN Regional Offices for any services in this Agreement.

16.2.1 The \$1600 payment shall not be made to the CONTRACTOR when placements are made into the Summer Youth Employment Program.

16.3 After the participant has completed his/her Subsidized Employment component, the CONTRACTOR shall ensure that One Stop Work Source Centers attempt to place each participant into Full-time Unsubsidized Employment that is retained for at least 30 days.

16.4 For each and every participant who does not achieve a 30-day retention in Full-time Unsubsidized Employment within six months

of completing his/her TSE activity, CONTRACTOR shall credit \$400 from the current month's invoice.

- 16.5 For each and every participant who voluntarily drops from the TSE program and does not complete his/her TSE activity and is not placed in Full-time Unsubsidized Employment, CONTRACTOR shall credit \$400 from the current month's invoice (for the purpose of this Subsection, the current month is the month that the Contractor was notified that the participant did not complete his/her TSE activity.)

5. Attachment A, Statement of Work, Section 1.0 GENERAL, Subsection 1.4, Quality Control is revised as follows:

CONTRACTOR shall establish and utilize a comprehensive Quality Control Plan (QCP) to assure COUNTY a consistently high level of service throughout the term of this Agreement. The QCP, which is subject to approval or rejection by COUNTY, shall be submitted to the CCA on the Agreement start date, with revisions submitted as changes occur. Revisions will be due within ten business days of CCA's request. The QCP shall include, but not be limited to, the following.

- 1.4.1 Method for assuring that staff rendering services under the Agreement has the necessary qualifications;
- 1.4.2 Method and frequency of monitoring to ensure that Agreement requirements are being met;
- 1.4.3 Method for monitoring and evaluating work performed, including direct service providers and subcontractors' performance;
- 1.4.4 Method for identifying and preventing deficiencies in the quality of service before the level of performance becomes unacceptable;
- 1.4.5 A record of all inspections and problem resolutions conducted by CONTRACTOR, the corrective action taken, the time a problem is first identified, a clear description of the problem and the time elapsed between identification of the problem and completed corrective action. Said record shall be provided to COUNTY upon request;
- 1.4.6 Method for providing continuing services to COUNTY in the event of a strike, or other labor action, of CONTRACTOR's or subcontractors' employees;

1.4.7 Method for ensuring that all CONTRACTOR reports provide acceptable data as required by this Agreement;

1.4.8 Monitoring methods to be used include:

- 1.4.8.1 Random sampling;
- 1.4.8.2 100% review;
- 1.4.8.3 Participant complaints;
- 1.4.8.4 Participant surveys;
- 1.4.8.5 Participant interviews; and/or
- 1.4.8.6 Information, reports or data that may be provided by COUNTY.

6. Attachment A, Statement of Work, Section 2.0 DEFINITIONS, Subsections, 2.25, 2.64, 2.66, 2.68, 2.69, and 2.74 are revised as follows:

2.25 One Stop Career Center

Funded by local workforce investment boards, the One Stop Career Centers provide job search and career related information and services, through various access points, both physical and electronic.

“One Stop Career Center,” “One Stop” and “One Stop Work Source Center” may be used interchangeably throughout the Agreement.

2.64 Enrollment

For the Tier One Model of Subsidized Employment, an Enrollment is entering an individual as a new participant into the TSE program. In this model, the WtW participant is considered Enrolled when a GAIN Services Worker (GSW) at any GAIN Regional Office acting as a One Stop Work Source Center, has entered the participant into the I-TRAIN case management system.

For the Tier Two Model of Subsidized Employment, an Enrollment is the entering an individual as a new participant into the TSE program through the referral of a GAIN Services Worker from a GAIN Regional Office a One Stop Career Center. The WtW participant is considered Enrolled when the COUNTY’s referral form has been received by the One Stop Career Center and the participant has been entered into the I-TRAIN case management system by the One Stop Career Center.

2.66 Full-Time Unsubsidized Employment

Employment for 32 or more hours per week of Unsubsidized Employment.

2.68 Placement into Unsubsidized Employment or Placed in Unsubsidized Employment

Attendance, by the WtW participant, of 30 consecutive days in Unsubsidized Employment averaging 32 or more hours per week (Full-time Unsubsidized Employment).

2.69 Re-Enrollment

Re-entering and placement, by the GAIN Services Worker (GSW) or the One Stop Work Source Center, of the WtW participant in a TSE activity after an Exit. Placements of the WtW participant in a TSE activity will be made by the GSW for the Tier One Model of TSE and by the One Stop Work Source Centers in the Tier Two Model of TSE. Although still considered a Re-enrollment, if the Re-enrollment takes place 30 days after the participant Exited, the Re-enrollment is counted as an Enrollment.

2.74 Work Site

A CONTRACTOR's contracted public, non-profit or for-profit agency that provides work experience (WEX) or paid work experience (PWE) to the WtW participants in the TSE program and the SYEP. A Work Site is a type of direct service provider.

7. Attachment A, Statement of Work, Section 5.0 SPECIFIC TASKS, Subsections 5.1, Directories, is revised as follows:

5.1 Directories

5.1.1 CONTRACTOR shall coordinate, maintain and develop directories by program, of all vocational education and training providers and direct service providers (WEX and PWEX) maintained on GEARS, to include but not limited to the following:

- 5.1.1.1 Family Preservation Network (FPP),
- 5.1.1.2 One Stop Centers (OS),
- 5.1.1.3 Remediation Provider (REM),
- 5.1.1.4 State Department of Rehabilitation Provider (SDR),
- 5.1.1.5 Support Service Provider (SSP),
- 5.1.1.6 Vocational Education and Training Provider (VOC) to include level of English proficiency (Vocational English-as-a-Second Language-VESL)
- 5.1.1.7 Work Experience Provider (WEX).

5.1.2 CONTRACTOR shall include the level of English proficiency for each remediation and vocational training course listed in the directories.

5.1.3 CONTRACTOR shall update the directories on a monthly basis and provide DPSS with updated directories each quarter, or upon COUNTY request, of all Vocational Education and Training providers and direct service providers mentioned in Subsection 5.1.1 above, by program. At minimum, the directories shall include:

- 5.1.3.1 Name of provider
- 5.1.3.2 Type of program
- 5.1.3.3 Session ID and OES Code
- 5.1.3.4 Area to be served
- 5.1.3.5 Contact Person
- 5.1.3.6 Telephone Number

8. Attachment A, Statement of Work, Section 5.0 SPECIFIC TASKS, Subsection 5.2 Intermediary Services is revised as follows:

5.2 Intermediary Services

5.2.1 CONTRACTOR shall act as intermediary between COUNTY and classroom training providers, contracted Work Experience (WEX) sites, contracted Paid Work Experience (PWE) work sites, and OJT work sites.

5.2.2 CONTRACTOR shall maintain sufficient WEX and PWE slots to provide work assignments to Welfare-to-Work participants. When WEX and PWE slots are not sufficient to meet the needs of the GAIN Regions and GROW offices, CONTRACTOR shall:

5.2.2.1 Immediately work to develop new resources;

5.2.2.2 Notify COUNTY of its efforts to develop more placement slots and the time frames of the development.

5.2.3 CONTRACTOR shall develop criteria, with COUNTY approval, for evaluating classroom training providers, contracted WEX work sites and PWE work sites.

5.2.4 CONTRACTOR shall ensure contracted WEX work sites and contracted PWE work sites employ enough bilingual personnel to provide services to participants and provide materials in the languages specified by COUNTY, including, but not limited to,

English, Spanish, Vietnamese, Cambodian, Armenian, Tagalog, Chinese, Russian, and Korean.

5.2.5 This section has been intentionally omitted.

5.2.6 CONTRACTOR shall enter into non-financial agreements (the CONTRACTOR executes non-financial agreements with work sites for paid and non-paid Work Experience performed by participants in public agencies) with public or private non-profit and for-profit vendors to provide WEX, PWE and Work Study services. If non-financial WEX and PWE agreements are not available, CONTRACTOR may enter into financial agreements. However, non-financial agreements shall be pursued first.

5.2.7 CONTRACTOR shall perform the Intermediary Services specified in this Section 5.2, for those Los Angeles County Departments and contracted agencies that have been designated by COUNTY as WEX and PWE work sites for Welfare-to-Work participants. CONTRACTOR's relationship with Los Angeles County Departments other than DPSS may be subject to requirements of those Los Angeles County Departments.

5.2.7.1 CONTRACTOR shall ensure that all work site employees in its designated Los Angeles County work sites adhere to the Transitional Subsidized Employment requirements as specified by the CONTRACTOR for the work site.

5.2.7.2 In providing Transitional Subsidized Employment services, CONTRACTOR shall require that work site employees in the designated work sites comply with all contractual requirements as well as all current and future DPSS directives related to the CalWORKs, GAIN and GROW program.

5.2.7.3 All CONTRACTOR's nonfinancial Transitional Subsidized Employment agreements shall include a provision(s) requiring all Transitional Subsidized Employment program work site employees charged with oversight of WtW participants maintain the program's integrity and avoid any conflict of interest in its administration as directed by the CONTRACTOR.

5.2.8 CONTRACTOR shall negotiate waivers of any mandatory across-the-board fees (i.e., registration, I.D., etc.) with contracted WEX and PWE direct service providers.

- 5.2.9 CONTRACTOR shall ensure that contracted WEX and PWE direct service providers conform to Federal and State laws and regulations, COUNTY ordinances, COUNTY's CalWORKs plan and DPSS GAIN and GROW policy.
- 5.2.10 CONTRACTOR shall receive and process all claims filed by WtW participants for Worker's Compensation. This includes, but is not limited to, notifying the State and all necessary insurance agencies and making a report to the State within twenty-four hours from receipt of all claims filed by WtW participants for Worker's Compensation injuries or illnesses, which occur at contracted WEX, PWE or OJT work sites. In addition, CONTRACTOR shall work with the State of California Insurance Fund to resolve all claims to the benefit of COUNTY.
- 5.2.11 Upon COUNTY request, CONTRACTOR shall forward to COUNTY any information/documentation received directly from the contracted WEX and TSE work sites concerning each program's requirements/features not found on GEARS.
- 5.2.12 CONTRACTOR shall ensure that all applicable confidentiality requirements are met and maintained by contracted WEX and TSE Work Sites.
- 5.2.13 CONTRACTOR shall act as intermediary between COUNTY and CSBG ARRA GR Youth Subsidized Employment direct service providers. Direct service providers can refer to either the Work Source/One Stop Centers or work site providers.
- 5.2.14 CONTRACTOR shall maintain sufficient CSBG ARRA GR Youth Subsidized Employment slots to provide work assignments to GROW participants. When slots are not sufficient to meet the needs of the DPSS GROW sites CONTRACTOR shall:
- 5.2.14.1 Immediately work to develop new resources;
 - 5.2.14.2 Notify COUNTY of its efforts to develop more placement slots and the time frames of the development.
- 5.2.15 CONTRACTOR shall develop criteria, with COUNTY approval, for evaluating CSBG ARRA GR Youth Subsidized Employment agreements and direct service providers.

- 5.2.16 CONTRACTOR shall ensure CSBG ARRA GR Youth Subsidized Employment direct service providers employ enough bilingual personnel to provide services to participants and provide materials in the languages specified by COUNTY, including, but not limited to, English, Spanish, Vietnamese, Cambodian, Armenian, Tagalog, Chinese, Russian, and Korean.
- 5.2.17 CONTRACTOR shall enter into financial agreements with One Stop Work Source Centers for CSBG ARRA GR Youth Subsidized Employment. The CONTRACTOR shall execute non-financial agreements with public or private non-profit and for-profit WEX Work Sites to provide CSBG ARRA GR Youth Subsidized Employment services in accordance with Section IX, Further Terms and Conditions, Subsection 51.0, Subcontracting.
- 5.2.18 CONTRACTOR shall perform the intermediary services specified in this Section 5.2, for those Los Angeles County Departments and agencies designated by COUNTY as CSBG ARRA GR Youth Subsidized Employment work sites for GROW participants. CONTRACTOR's relationship with County Departments other than DPSS may be subject to requirements of those County Departments.
- 5.2.18.1 CONTRACTOR shall ensure that all direct service provider employees in its designated Los Angeles County work sites adhere to the CSBG ARRA GR Youth Subsidized Employment requirements as specified by CONTRACTOR for the work site.
- 5.2.18.2 In providing CSBG ARRA GR Youth Subsidized Employment services, CONTRACTOR shall require that direct service provider employees in the designated work sites comply with both contractual requirements as well as all current and future DPSS directives related to the GROW program..
- 5.2.18.3 All CONTRACTOR's nonfinancial CSBG ARRA GR Youth Subsidized Employment agreements shall include a provision(s) requiring all CSBG ARRA GR Youth Subsidized Employment program work site employees charged with oversight of GROW participants maintain the program's integrity and avoid any conflict of interest in its administration as directed by the CONTRACTOR.
- 5.2.19 CONTRACTOR shall negotiate waivers of any mandatory across-the-board fees (i.e., registration, I.D., etc.) with CSBG ARRA GR Youth Subsidized Employment direct service providers.
- 5.2.20 CONTRACTOR shall ensure that CSBG ARRA GR Youth Subsidized Employment direct service providers conform to Federal

and State laws and regulations, County ordinances, County's GR plan and DPSS policy and procedures.

- 5.2.21 CONTRACTOR shall receive and process all claims filed by GROW participants for Worker's Compensation. This includes, but is not limited to, notifying the State, and all necessary insurance agencies, and making a report to the State within twenty-four hours from receipt of all claims filed by GROW participants for Worker's Compensation injuries or illnesses, which occur at CSBG ARRA GR Youth Subsidized Employment work sites. In addition, CONTRACTOR shall work with the State of California Insurance Fund to resolve all claims to the benefit of COUNTY.
- 5.2.22 Upon COUNTY request, CONTRACTOR shall forward to COUNTY any information/documentation received directly from CSBG ARRA GR Youth Subsidized Employment direct service providers concerning each program's requirements/features that are not found in the provisions of the GROW policy related to Welfare-to-Work services for the GR population. The GROW policy is provided by and available through the Department of Public Social Services GROW Program Section.
- 5.2.23 CONTRACTOR shall ensure that Equal Employment Opportunity and Confidentiality requirements are maintained by CSBG ARRA GR Youth Subsidized Employment direct service providers.

9. Attachment A, Statement of Work, Section 5.0 SPECIFIC TASKS, Subsection 5.3, GEARS Inventory is revised as follows:

5.3 GEARS Inventory

5.3.1 CONTRACTOR shall develop a criteria and process, which is subject to COUNTY pre-approval, for placing, updating and maintaining appropriate contracted and non-contracted providers on DPSS' computerized GEARS inventory of Vocational Education and Training Direct Service Providers. Once CONTRACTOR's criteria and process are approved by COUNTY, the CONTRACTOR shall place, update and maintain non-contracted providers on GEARS Inventory. This inventory shall include, but is not limited to the following categories of components/providers:

- 5.3.1.1 Family Preservation
- 5.3.1.2 On-the-Job Training (OJT)
- 5.3.1.3 Post-Employment Service (PES)
- 5.3.1.4 State Department of Rehabilitation
- 5.3.1.5 Support Service
- 5.3.1.6 Vocational Education and Training
- 5.3.1.7 Vocational English-as-a-Second Language (VESL) and

- 5.3.1.8 Work Study
- 5.3.1.9 One Stop Centers (OS) and
- 5.3.1.10 Work Experience Provider (WEX)
- 5.3.1.11 Remediation (REM)
- 5.3.1.12 Job Skills Training (JST)
- 5.3.1.13 Paid Work Experience (PWEX)

5.3.2 Upon receiving a telephone request from GAIN staff and/or providers to update DPSS' computerized GEARS inventory, CONTRACTOR shall verify the validity of the information to be updated within five work days of receiving the telephone request. Upon verifying the validity of the information to be updated, CONTRACTOR shall update the GEARS inventory within five work days. This shall be reported by CONTRACTOR in the Monthly Management Report (MMR).

5.3.3 CONTRACTOR shall evaluate the suitability of all direct services providers and Subcontractors to ensure that they meet CONTRACTOR requirements before becoming CalWORKs providers and placed on GEARS.

5.3.4 CONTRACTOR shall maintain sufficient and appropriate Vocational Education and Training Service providers on GEARS as specified in Subsection 5.1.3 herein above.

5.3.5 When Vocational Education and Training programs in any of the GAIN regions are nearing participant capacity, CONTRACTOR shall immediately develop new resources and notify COUNTY of CONTRACTOR's efforts to develop more placement slots and the time frames of the development.

5.3.6 CONTRACTOR shall develop an outreach process for Vocational Education and Training programs related to GAIN priority occupations based on Los Angeles County Office of Education (LACOE) Assessors recommendations.

5.3.7 CONTRACTOR shall call or send out letters to service providers listed on the GEARS inventory semi-annually, to ensure provider information is accurate.

5.3.7.1 CONTRACTOR shall take necessary action to ensure that the required information is obtained.

5.3.7.2 This section has been intentionally omitted.

10. Attachment A, Section 5.0, SPECIFIC TASKS, Subsection 5.5, Reporting Tasks, is revised as follows:

The CONTRACTOR shall make reports as may be required by the COUNTY concerning its activities as they affect the duties and purposes contained herein.

5.5.1 CONTRACTOR shall prepare and submit Monthly Management Reports (MMR), as provided in Statement of Work Technical Exhibit 6.2, hereunder. The MMR format shall be developed by CONTRACTOR upon beginning of the Agreement. The MMR format is subject to COUNTY pre-approval. The MMR shall be submitted to the CCA with CONTRACTOR's monthly GAIN Vocational Intermediary and Direct Services invoice by the last day of each month for the prior month's services. The MMR shall include the immediate prior month's services. If any other month's services, other than the immediate previous month's services, are reported in the MMR, CONTRACTOR shall attach a detailed explanation for the last report and the planned corrective action.

5.5.2 CONTRACTOR shall suggest any changes and/or program improvements and any adjustments needed to the inventory, directory and/or any other service provided by CONTRACTOR, on the MMR. However, such changes, improvements, or adjustments shall not become effective and implemented until CONTRACTOR receives COUNTY's written approval.

5.5.3 Reporting Tasks for TSE

CONTRACTOR shall provide a report to CCA measuring the percentage of CalWORKs who complete their assigned component activity, job placement and job retention for each of the subpopulations (homeless, limited-English proficient and specialized supportive services population) under each tier model on a monthly basis. This report is to be included in the MMR, and also provided to COUNTY upon request by COUNTY.

5.5.4 For the CBBG ARRA GR Youth Subsidized Employment program, CONTRACTOR shall prepare and submit the CSBG ARRA Monthly Activities Report (MAR), as provided in Statement of Work, Technical Exhibit 6.3, hereunder. The CSBG ARRA MAR format shall be developed by CONTRACTOR upon beginning of the Agreement. The CSBG ARRA MAR format is subject to COUNTY's pre-approval. The CSBG ARRA MAR shall be submitted to the CCA with CONTRACTOR's monthly invoice by the tenth (10th) of each month for the prior month's services. The CSBG ARRA MAR shall include the immediate prior month's services. If any other month's services, other than the

previous month's services, are reported in the CSBG ARRA MAR, CONTRACTOR shall attach a detailed explanation for the late report and the planned corrective action.

5.5.5 Reporting Tasks for CSBG ARRA GR Youth Subsidized Employment:

CONTRACTOR shall provide a report to CCA indicating the number of GROW participants entering Subsidized Employment, number of hours in Subsidized Employment, type of job, start date, completion date, termination reason, and the number of GROW participants who obtain unsubsidized employment, including number of hours, and number with a 90-day retention rate in unsubsidized employment. The CSBG ARRA NPI Program Report (CSD 901) (Attachment S) will capture the CONTRACTOR's success in accomplishing one or more of the National Performance Indicators (NPI). This Report is to be completed by CONTRACTOR and submitted with the MAR on a monthly basis. Also, the Report shall be provided by CONTRACTOR to COUNTY upon request.

11. Attachment A, Statement of Work, Section 5.0 SPECIFIC TASKS, Subsection 5.6 is revised as follows:

5.6 Training

5.6.1 CONTRACTOR shall provide orientation and training to all One Stop Work Source Center staff who work directly with Welfare-to-Work participants. The training is to be provided within thirty (30) days from the date of employment for each new staff member, and on an as-needed basis, thereafter.

5.6.2 CONTRACTOR shall provide orientation and training to all One Stop Work Source Center CSBG ARRA GR Youth Subsidized Employment staff who work directly with GROW participants. The training is to be provided within thirty (30) days from the date of employment for each new staff member, and on an as-needed basis, thereafter.

12. Attachment A, Statement of Work, Section 5.0 SPECIFIC TASKS, Subsection 5.7 is revised as follows:

5.7 Transitional Subsidized Employment (TSE)

5.7.1 CONTRACTOR shall provide Intermediary Services by providing the TSE program, which includes PWE, on-the-job training (OJT), education and employment (Classroom) training, and Work Study, to Welfare-to-Work participants in

an effort to secure Unsubsidized Employment that will lead to self-sufficiency for WtW participants.

5.7.2 CONTRACTOR, in the event of limited revenue, shall give priority in the referral of the above Services to adults who have, or are about to, reach the CalWORKs five-year time limit, individuals who have recently entered the GAIN/REP program and have not achieved full-time employment and participants who are homeless or at risk of being homeless.

5.7.3 CONTRACTOR shall ensure that One Stop Work Source Centers conduct coordination activities in cooperation with GAIN Services Workers (GSW). CONTRACTOR shall also ensure that One Stop Work Source Centers maintain ongoing recruitment efforts at the GAIN Regional and LACOE offices.

5.7.4 One Stop Career Centers

5.7.4.1 CONTRACTOR shall implement the Services mentioned in Paragraph 5.7.1 herein, in a manner that is accessible to Welfare-to-Work participants throughout Los Angeles County by using its One Stop Career Centers and its contracted One Stop Career Centers.

5.7.4.2 CONTRACTOR shall ensure that its One Stop Career Centers and contracted One Stop Career Centers provide job placement services to all participants assigned to the Tier Two Subsidized Employment model upon completion of Classroom Training, Paid Work Experience and On-The-Job Training.

5.7.4.3 CONTRACTOR shall ensure that job placement services are reflective of the current job market, targeting higher than minimum-wage occupations in career-ladder employment. Career-ladder employment refers to employment positions that, upon successful performance by the employee, make promotional opportunities available to the employee both within existing employer and/or the general category upon reconsideration.

5.7.4.4 CONTRACTOR shall ensure that services include career-ladder related job development which includes referrals to interviews, access to job search tools (i.e., computers, internet,

phones, fax, e-mail, and workshops) and job retention services to all assigned participants.

5.7.4.5 CONTRACTOR shall ensure One Stop Work Source Centers provide ongoing follow-up services to support the participant in successfully entering employment.

5.7.4.6 CONTRACTOR shall select one or more of its One Stop Career Centers or its contracted One Stop Career Centers to serve each GAIN Region and provide the following specific tasks:

5.7.4.6.1 Review assessments to assess participants reading, writing, verbal skills and level of English proficiency.

5.7.4.6.2 Referral of participants to contracted work site/classroom training provider for the purpose of entering OJT, PWE or classroom training;

5.7.4.6.3 On-going participant monitoring; and

5.7.4.6.4 Identification of additional services, which may be needed by Limited English Proficient participants.

5.7.4.7 CONTRACTOR shall ensure that its One Stop Career Centers and contracted One Stop Career Centers refer participants who are in the TSE Program to contracted WEX or contracted PWE work site/classroom training providers within 20 work days of the participant's initial enrollment into the TSE program.

5.7.4.8 CONTRACTOR shall ensure that its One Stop Career Centers and contracted One Stop Career Centers provide telephonic notification immediately to the GAIN liaison if they are unable to refer participants to a contracted WEX or contracted PWE work site/classroom training providers within 20 work days of the initial enrollment. CONTRACTOR shall direct

its One Stop Career Centers and contracted One Stop Career Centers to keep a record of the telephonic notice in the participant's case file.

5.7.4.9 CONTRACTOR shall ensure that its One Stop Career Centers and contracted One Stop Career Centers provide telephonic notification to the GAIN liaison within five (5) work days of being notified by the Work Site that the participant does not attend or decides to drop the TSE Program.

5.7.4.10 CONTRACTOR shall ensure its One Stop Career Centers and contracted One Stop Career Centers provide transportation and ancillary support services to Welfare-to-Work participants only on an emergency basis.

5.7.4.11 CONTRACTOR shall ensure its One Stop Career Centers and contracted One Stop Career Centers provide Subsidized Employment verification to the CONTRACTOR within 30 days of placement into Subsidized Employment.

5.7.4.11.1 CONTRACTOR shall provide Subsidized Employment verification to COUNTY within 60 days of placement into Subsidized Employment.

5.7.4.12 CONTRACTOR shall ensure its One Stop Career Centers and contracted One Stop Career Centers provide Placement in Unsubsidized Employment.

5.7.4.12.1 CONTRACTOR shall provide Full-time Unsubsidized Employment and 30-day job retention verification to COUNTY within 60 days of the participant completing 30 consecutive workdays in an unsubsidized job.

5.7.5 Payroll Services

CONTRACTOR will provide payroll services to all Welfare-to-Work participants in the TSE (OJT, PWE and Work Study) program and the SYEP.

5.7.5.1 CONTRACTOR shall ensure that paychecks are distributed to participants on designated paydays. CONTRACTOR shall record receipt of paychecks by participants. CONTRACTOR shall be solely responsible for accuracy of paychecks.

5.7.5.2 CONTRACTOR shall be responsible for the distribution, collection, and retention of participant time records from all of its subcontractors, One Stop Work Source Centers, contracted One Stop Work Source Centers, WEX and PWEX Work Sites.

13. Attachment A, Statement of Work, Section 5.0 SPECIFIC TASKS, Subsection 5.8 Performance Measures, is revised as follows:

CONTRACTOR shall abide by all standards and expectations contained in this Agreement, including the following:

5.8.1 CONTRACTOR shall develop, coordinate and maintain all service provider directories, consistent with the requirements of Section 5.0, Subsections 5.1 and 5.3, in such a manner so as to ensure that ninety percent of GAIN staff surveyed by COUNTY indicates they easily and successfully referred participants to the appropriate service providers.

5.8.2 CONTRACTOR shall ensure a Participant Component Completion Rate of 70 percent for Welfare-to-Work participants enrolled in a TSE activity, excluding Work Study, WtW participants in GAIN Regional Offices, acting as One Stop Work Source Centers, and SYEP youths. The Participant Component Completion Rate is the measure that indicates how many of the participants enrolled by CONTRACTOR in a TSE activity completed their assigned TSE component/activity. The Participant Component Completion Rate shall be measured and reported to COUNTY by CONTRACTOR on a semi-annual and annual basis as well as cumulatively beginning the effective date of the Agreement.

5.8.3 CONTRACTOR shall achieve a Placement into Unsubsidized Employment Rate (percentage of WtW Participants that were placed into Unsubsidized Employment) of 35% for Welfare-to-Work participants that complete a TSE activity, excluding Work Study, WtW participants in GAIN Regional Offices III and IV and SYEP Youths.

5.8.3.1 The Placement into Unsubsidized Employment Rate shall be measured and reported by CONTRACTOR to

COUNTY on a quarterly and semi-annual basis starting the effective date of the Agreement.

5.8.3.2 For the purpose of determining the Placement into Unsubsidized Employment Rate, WtW participants placed in Unsubsidized Employment shall be measured after a 30-day retention period. The Placement into Unsubsidized Employment shall be considered and counted toward the Placement into Unsubsidized Employment Rate only for those participants that were placed in Unsubsidized Employment within six months after they completed a TSE component/activity.

5.8.4 CONTRACTOR shall track and report to DPSS, the Unsubsidized Employment status of Welfare-to-Work participants on a quarterly basis for the purpose of analyzing the Job Retention Rate (percentage of participants that retained their unsubsidized job) of participants and to assist in monitoring the effectiveness of the employers utilized by One Stop Career Centers.

5.8.5 CONTRACTOR shall track and report to DPSS, the Job Retention Rate of Full-time Unsubsidized Employment for a minimum period of ninety (90) days (referred to as the 90-day Retention Rate). CONTRACTOR shall begin tracking the job retention rate from the first full-time (8 hour) work day attended by the WtW participant.

5.8.6 CONTRACTOR shall ensure that fifty (50) percent of Welfare-to-Work participants placed into Full-time Unsubsidized Employment, retain the same employment for a minimum period of ninety (90) days. CONTRACTOR shall begin tracking the Job Retention Rate from the first full-time (8 hour) work day attended by the WtW Participant.

5.8.6.1 The 90-day Retention Rate shall be measured and reported cumulatively by CONTRACTOR to COUNTY on a semi-annual basis beginning the effective date of the Agreement.

5.8.6.2 For the purposes of meeting the requirements of Subsection 5.8.6 above, the 90-day retention rate shall be considered and counted by COUNTY if within six months after Placement in Unsubsidized Employment.

5.8.7 CONTRACTOR shall enroll all participants in TSE who are referred to CONTRACTOR by the COUNTY. Note: the numbers provided below are the projected number of participants that the COUNTY expects to refer to the CONTRACTOR by service categories:

	<u>PWE Tier 1</u>	<u>PWE Tier 2</u>	<u>Classroom Training</u>	<u>Work Study</u>
FY 07-08	508	411	267	614
FY 08-09	492	408	262	614
FY 09-10	000	8772	000	1228
7/1/10-9/30/10	000	000	000	000
10/1/10-6/30/11	000	607	000	450
7/1/11-3/31/12	000	632	000	448

5.8.7.1 For the period of July 1, 2010 through September 30, 2010, CONTRACTOR shall continue to enroll (in TSE) and serve those participants that were referred to TSE during the previous fiscal year.

5.8.8 The performance/rates submitted by CONTRACTOR will be subject to review and verification, as deemed necessary by the COUNTY. The CONTRACTOR's performance/rate may be adjusted if upon review by the COUNTY data is found does not support this performance/rate. The COUNTY will have zero tolerance for any data manipulation committed by the CONTRACTOR.

5.8.9 These Performance Measures are consistent with Program, County and/or State/Federal priorities. Should there be a change in Federal, State and/or County policies/regulations, the COUNTY may amend these Measures via an Amendment as provided in Section VIII, Subsection 5.0 of the Agreement.

14. Attachment A, Statement of Work, Section 6.0 Technical Exhibits, Subsection 6.2 MONTHLY MANAGEMENT REPORT (MMR), is revised as follows:

6.2.1 CONTRACTOR will develop the format for the Monthly Management Report (MMR), to be pre-approved by COUNTY, within ten (10) business days of Agreement approval. The MMR will be submitted with CONTRACTOR's invoice, by the fifteenth of the month after the end of each month for the prior month's services. The MMR, at a minimum, will include, but not be limited to, the following information:

6.2.1.1 CONTRACTOR's Monthly Operational/Administrative costs invoice.

6.2.1.2 CONTRACTOR's Quarterly Operational/Administrative reconciliation invoice sent during the reporting month.

6.2.1.3 Any new contracts and subcontracts entered into during the reporting month (the month services are rendered) or in the process of being entered into during the reporting month.

- 6.2.1.4 A monitoring report summary for each subcontractor and contractor monitored by CONTRACTOR during the reporting month. A monitoring report is a report that reflects the results of a review of a contractor's performance in administrative, fiscal, and service delivery for a given period.
- 6.2.1.5 On a quarterly basis, or upon COUNTY request, CONTRACTOR shall submit updated service provider directories as provided in Section 5.0, Specific Tasks, Subsections 5.1 and 5.3 of this Statement of Work, to include a summary of the total number of providers added during the quarter, from the following categories:
- 6.2.1.5.1 Family Preservation Network (FPP)
 - 6.2.1.5.2 One Stop Centers (OS)
 - 6.2.1.5.3 Remediation Provider (REM) and to include level of English proficiency
 - 6.2.1.5.4 State Department of Rehabilitation Provider (SDR)
 - 6.2.1.5.5 Support Service Provider (SSP)
 - 6.2.1.5.6 Vocational Education and Training Provider (VOC) and to include level of English proficiency (Vocational English-as-a-Second Language-VESL)
 - 6.2.1.5.7 Work Experience Provider (WEX)
- 6.2.1.6 A detailed summary of any task(s) CONTRACTOR has in progress or has completed during the reporting month, such as but not limited to:
- 6.2.1.6.1 Incoming phone calls by GAIN Service Workers and providers, and confirmation that the calls are updated on GEARS within five days;
 - 6.2.1.6.2 The maintenance of all service provider directories, as described in Section 5.0, Specific Tasks, Subsections 5.1 and 5.3 of this Statement of Work, and confirmation that they were updated maintained and distributed timely.
 - 6.2.1.6.3 The marketing and maintenance of sufficient WEX direct service providers and any outreach being done to maintain sufficient providers;

- 6.2.1.6.4 Any surveys CONTRACTOR has/will conduct;
 - 6.2.1.6.5 Any outstanding corrective actions as a result of CONTRACTOR's monitoring;
 - 6.2.1.6.6 Any and all Worker's Compensation claims and confirmation that the claims were processed by CONTRACTOR within 24 hours;
 - 6.2.1.6.7 This item is being intentionally omitted.
 - 6.2.1.7 CONTRACTOR's suggested program improvements and/or adjustments of GEARS inventory, as described in Section 5.0, Specific Tasks, Subsections 5.1 and 5.3 of this Statement of Work.
 - 6.2.1.8 CONTRACTOR shall provide COUNTY with performance data of each WtW participant enrolled in education and employment training courses during the reporting month. This data shall be from enrollment to completion, even if completion is after the term of this Agreement.
 - 6.2.1.9 CONTRACTOR shall provide COUNTY with data on each CalWORKs participant who received ongoing assessment, job development and placement management services during the reporting month.
15. **Attachment A, Statement of Work, Section 6.0 Technical Exhibits, Subsection 6.1 Performance Requirements Summary Chart-Attachment I, Reference Statement of Work is revised and attached hereto.**
 16. **Attachment B-4, CONTRACTOR's Budget for Transitional Subsidized Employment for Contract Period October 1, 2010 through March 31, 2012 is added and attached hereto.**
 17. **Attachment B-5, CONTRACTOR's Budget for Work Study for Contract Period October 1, 2010 through March 31, 2012 is added and attached hereto.**
 18. **Attachment B-6, CONTRACTOR's Budget for GAIN Vocational Direct and Intermediary Services for Contract Period October 1, 2010 through March 31, 2012 is added and attached hereto.**

All other terms and conditions of the Agreement remain in full force and effect.

The Director of the Department of Public Social Services and CONTRACTOR, through its authorizing officer, has caused this Amendment Number Five to be executed on the _____ day of _____ 2010. The person(s) signing on behalf of CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind CONTRACTOR.

COUNTY OF LOS ANGELES

By _____
Philip L. Browning, Director
Department of Public Social Services

CITY OF HAWTHORNE

By _____
James Mitsch, Interim City Manager

APPROVED AS TO FORM:

APPROVED

By _____
Jack Ballas, Attorney at Law

By _____
Russell Miyahira, Acting City Attorney

APPROVED AS TO FORM;

ANDREA S. ORDIN
COUNTY COUNSEL

By _____
Janice Kasai, Deputy County Counsel

Attachment I to Technical Exhibit 6.1

PERFORMANCE REQUIREMENTS SUMMARY CHART

REFERENCE	STANDARD	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	METHOD OF MONITORING	MONTHLY UPI POINTS FOR EXCEEDING THE AQL
Section IX. Further Terms and Conditions, Subsection 12.0 and SOW Subsection 4.1.	Resolve participant and civil rights complaints, procedural and any complaints pertaining to displacement. Displacement occurs when a WtW participant is placed in an agency to work a subsidized job and replaces (displaces) a current employee (non-WtW) of the agency.	0.0 %	100% Review/MMR	5 points per validated complaint
Section IX. Further Terms and Conditions, Subsection 15.0	Employee Acknowledgment and Confidentiality Agreement signed by CONTRACTOR employees. A copy of each agreement should be included in the employees' personal files.	0.0 %	100% Inspection	3 points per each agreement not signed and/or filed
Statement of Work, Subsection 1.1.2	CONTRACTOR shall develop a screening process to evaluate providers based on types of services offered and funding sources available if any, prior to placing them on GEARS.	0.0 %	Random Sampling/Review of GEARS	5 points per each provider not on GEARS and should be placed on GEARS

REFERENCE	STANDARD	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	METHOD OF MONITORING	MONTHLY UPI POINTS FOR EXCEEDING THE AQL
Statement of Work, Subsections 1.4.2, 1.4.3 and , 5.2.3	Monitor all direct service providers and subcontractors by evaluating work performed to ensure that all requirements are being met.	0.0 %	Random Sampling/MMR	5 points per each subcontractor not complying with Agreement
Statement of Work, Subsection 5.1.3 Directories	Update directories monthly, and maintain and submit quarterly directories of Vocational Education and Training providers to include all direct service providers listed in Subsection 5.1.1 of Statement of Work.	0.0 %	Random Sampling/ MMR	5 points per each directory not updated monthly and/or per each directory not submitted quarterly
Statement of Work, Subsection 5.2.2	Market and maintain sufficient WEX, TSE slots to provide unsalaried work assignments to WtW participants.	0.0 %	User Complaints	10 points per each program with insufficient providers
Statement of Work, Subsection 5.2.4	Employ enough bilingual personnel to provide services to participants and provide materials in the languages specified by COUNTY, including, but not limited to English, Spanish, Vietnamese, Cambodian, Armenian, Tagalog, Chinese, Russian and Korean for WEX and TSE.	0.0%	Complaints	10 points for complaint received

REFERENCE	STANDARD	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	METHOD OF MONITORING	MONTHLY UPI POINTS FOR EXCEEDING THE AQL
Statement of Work, Subsection 5.2.10	Report, within twenty-four hours, all claims for injuries or illnesses which occur, or may have occurred, in all contracted work sites. Process all claims for Worker's Compensation injuries or illnesses, which occurred or may have occurred in any contracted work sites and work with the State of California Insurance Fund to resolve all claims to the benefit of COUNTY.	0.0%	100% Review/ Complaints	5 points for each claim not processed
Statement of Work, Subsections 5.3.1, 5.3.2 and 5.3.3	Upon receiving a telephone request from GAIN staff and/or providers to update DPSS' computerized GEARs inventory, CONTRACTOR shall verify the validity of the information to be updated within five work days of receiving the telephone request. Upon verification of the information to be updated, CONTRACTOR shall update the GEARs inventory within five work days. This shall be confirmed by CONTRACTOR on the MMR	0.0%	Random Sampling/MMR/ Review of GEARs	3 points per each day late that request was not updated on GEARs
Statement of Work, Subsections 5.4.1 - 5.4.4	CONTRACTOR provides all required operational support.	0.0%	MMR Complaints	5 points per validated complaint, non-attendance at a required meeting

REFERENCE	STANDARD	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	METHOD OF MONITORING	MONTHLY UPI POINTS FOR EXCEEDING THE AQL
Statement of Work, Subsection 5.5.1	Provide Monthly Management Report and GAIN Vocational Intermediary and Direct Services Invoices by the last day of the month for each month for the prior month's services.	0.0%	100% Review/ MMR	3 points per each day late
Statement of Work Subsection 5.6	Provide orientation and training to all One Stop Career Center staff and all contracted One Stop Career Center staff who work directly with WtW participants. The training is to be provided within thirty (30) days from the date of employment for each new staff member, and on an as-needed basis, thereafter.	0.0%	Complaints	5 points per each complaint not resolved

REFERENCE	STANDARD	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	METHOD OF MONITORING	MONTHLY UPI POINTS FOR EXCEEDING THE AQL
Statement of Work Subsection 5.7.1 and 5.7.2	Provide intermediary services by providing Transitional Subsidized Employment (paid work experience, on-the-job training (OJT), education and employment (classroom) training and Work Study to WtW participants in an effort to secure Unsubsidized Employment in career ladder employment. Priority, revenue permitting, given to adults who have, or are about to reach the CALWORKS 5-year time limit and individuals who have recently entered the GAIN/REP program and have not achieved full-time employment and participants who are homeless or "a risk" of being homeless.	0.0%	0.0%	5 points per participant not given priority who reached their CALWORKS 5-year time limit or are GAIN/REP participants.
Statement of Work Subsection 5.7.4.1	Implement the services mentioned in Statement of Work Subsection 5.7.1 and herein, in a manner that is accessible to WtW participants throughout the County by using CONTRACTOR'S One Stop Career Centers and contracted One Stop Career Centers.	0.0%	100% Review	5 points per each One Stop not contracted.

REFERENCE	STANDARD	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	METHOD OF MONITORING	MONTHLY UPI POINTS FOR EXCEEDING THE AQL
Statement of Work Subsection 5.7.4.2	Ensure One Stops and contracted services to all participants assigned to Tier Two Subsidized Employment model upon completion of classroom training, Paid Work Experience, and On-the-job training.	0.0%	100% Review/ MMR	10 points per participants not placed in employment after completion of training(s)
Statement of Work Subsection 5.7.4.4.	Provide job placement services and assistance to include career-ladder related job development, referral to interviews, and access to job search tools (i.e., computers, internet, phones, fax, e-mail and workshops).	0.0%	Complaints	5 points per each service not provided
Statement of Work Subsection 5.7.4.5	Ensure One Stop Work Source Centers provide ongoing follow-up services to support the participant in successfully entering employment through a self-directed job search.	0.0%	100% Review/ MMR	5 points per follow up not provided
Statement of Work Subsection 5.7.4.6	Ensure there are one or more One Stop Career Centers to serve each GAIN Region and provide the specific tasks mentioned in Subsections 5.7.4.6.1 through 5.7.4.6.4 of the Statement of Work.	0.0%	Complaints/ MMR	5 points per each GAIN Region not served

REFERENCE	STANDARD	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	METHOD OF MONITORING	MONTHLY UPI POINTS FOR EXCEEDING THE AQL
Statement of Work Subsections 5.7.4.7 and 5.7.4.8	Ensure One Stops refer participants within 20 work days of initial enrollment into TSE to contracted WEX or PWE work site/classroom training providers or provide telephonic notification to the GAIN liaison, if they are unable to refer participant within 20 work days of enrollment into the TSE Program.	0.0%	Complaints/ Random Sampling	5 points per each day after the tenth day
Statement of Work Subsection 5.7.4.9	Ensure One Stops provide telephonic notification to the GAIN liaison [within five (5) days of the One Stop being notified by the work site] when a participant does not attend or decides to drop the program.	0.0%	Complaints	5 points per each notification not sent
Statement of Work Subsection 5.7.5.1	Provide payroll services to participants and distribute paychecks to participants on the designated paydays.	0.0%	Complaints/ Random Sample	10 points per each validated instance of participant not receiving accurate paycheck timely
Statement of Work Subsection 5.7.5.2	Distribute, collect and retain participant's time records from all of its subcontractors, One Stop Work Source Centers, contracted One Stop Work Source Centers, WEX and PWE Work Sites.	0.0%	100% Review	5 points per participants time records not retained

REFERENCE	STANDARD	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	METHOD OF MONITORING	MONTHLY UPI POINTS FOR EXCEEDING THE AQL
Statement of Work Subsection 5.8.1	CONTRACTOR shall develop, and maintain all service provider directories consistent with the requirements of Section 5.0, Specific Tasks, Subsections 5.1 and 5.3, of this Statement of Work in such a manner so as to ensure that 90% of GAIN staff surveyed by COUNTY indicate GAIN staff successfully referred participants to the appropriate service providers noted in Statement of Work, Section 5.0, Specific Tasks, Subsection 5.1, Directories, Subsection 5.1.1.	0.0 %	Random Sampling/MMR/ Review of GEARS/Complaints	10 points per each performance measure requirement not met

MONTHLY UPI POINTS FOR EXCEEDING THE AQL	METHOD OF MONITORING	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	STANDARD	REFERENCE
	Random Sampling/MMR/ Review of GEARS/Complaints	0.0 %	CONTRACTOR shall ensure a Participant Component Completion Rate of 70 percent for Welfare-to- Work Participants enrolled in a TSE activity, excluding Work Study, WtW Participants in GAIN Regional Offices that are acting as One Stop Work Source Centers, and SYEP Youths. The Participant Component Completion Rate is the measure that indicates how many of the participants enrolled by CONTRACTOR in a TSE activity completed their assigned TSE component/activity. The Participant Component Completion Rate shall be measured and reported to COUNTY by CONTRACTOR on a semi annual and annual basis as well as cumulatively beginning the effective date of the Agreement.	Statement of Work Subsections 5.8.2

MONTHLY UPI POINTS FOR EXCEEDING THE AQL	METHOD OF MONITORING	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	STANDARD	REFERENCE
10 points per each performance measure requirement not met	Random Sampling/MMR/ Review of GEARS/Complaints	0.0 %	<p>CONTRACTOR shall achieve a Full-time Unsubsidized Employment Placement Rate of 35% for Welfare-to-Work participants that complete a TSE activity, excluding Work Study, WtW participants in GAIN Regions III and IV and SYEP Youths.</p> <p>The Full-time Unsubsidized Employment Placement Rate shall be measured and reported by CONTRACTOR to COUNTY on a quarterly and semi-annual basis starting the effective date of the Agreement.</p> <p>For the purpose of determining the Full-Time Unsubsidized Employment Placement Rate, WtW participants placed in Full-time Unsubsidized Employment shall be measured after a 30-day retention period. The Full-time Unsubsidized Employment Placement shall be considered and counted toward the Placement Rate only for those participants that were placed in Unsubsidized Employment if within six months after they completed a TSE activity.</p>	Statement of Work Subsections 5.8.3

REFERENCE	STANDARD	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	METHOD OF MONITORING	MONTHLY UPI POINTS FOR EXCEEDING THE AQL
Statement of Work Subsections 5.8.4	CONTRACTOR shall track and report to DPSS, the Unsubsidized Employment status of Welfare-to-Work participants on a quarterly basis for the purpose of analyzing the Job Retention Rate of participants and to assist in monitoring the effectiveness of employers utilized by One Stop Career Centers.	0.0 %	Random Sampling/MMR/ Review of GEARS/Complaints	10 points per each performance measure requirement not met
Statement of Work Subsections 5.8.5	CONTRACTOR shall track the Full-time Unsubsidized Employment Job Retention Rate for at least 90 days.	0.0 %	Random Sampling/MMR/ Review of GEARS/Complaints	10 points per each performance measure requirement not met

MONTHLY UPI POINTS FOR EXCEEDING THE AQL	METHOD OF MONITORING	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	STANDARD	REFERENCE
10 points per each performance measure requirement not met	Random Sampling/MMR/ Review of GEARS/Complaints	0.0 %	<p>CONTRACTOR shall ensure that fifty (50) percent of Welfare-to-Work participants placed into Full-time Unsubsidized Employment, retain the same employment for a minimum period of ninety (90) days.</p> <p>The 90-day Retention Rate shall be measured and reported cumulatively by CONTRACTOR to COUNTY on a semi-annual basis beginning the effective date of the Agreement. CONTRACTOR shall begin tracking the Job Retention Rate from the first full-time (8 hour) work day attended by the WtW participant.</p> <p>For the purposes of meeting the requirements of Statement of Work Subsection 5.8.6, the 90-day Retention Rate shall be considered and counted by COUNTY up to six months after placement in Full-time Unsubsidized Employment.</p>	Statement of Work Subsections 5.8.6

REFERENCE	STANDARD	MAXIMUM ALLOWABLE DEGREE OF DEVIATION (AQL)	METHOD OF MONITORING	MONTHLY UPI POINTS FOR EXCEEDING THE AQL																																																
Statement of Work Subsections 5.8.7	CONTRACTOR shall enroll all participants into TSE who are referred to CONTRACTOR by the COUNTY. Note: the numbers provided below are the projected number of participants that the COUNTY expects to refer to the CONTRACTOR by service categories: <table><tr><td>FY 07-08</td><td>PWE Tier 1</td><td>508</td><td></td></tr><tr><td></td><td>PWE Tier 2</td><td>411</td><td></td></tr><tr><td></td><td>Classroom Training</td><td>267</td><td></td></tr><tr><td></td><td>Work Study</td><td>614</td><td></td></tr><tr><td>FY 08-09</td><td>PWE Tier 1</td><td>492</td><td></td></tr><tr><td></td><td>PWE Tier 2</td><td>408</td><td></td></tr><tr><td></td><td>Classroom Training</td><td>262</td><td></td></tr><tr><td></td><td>Work Study</td><td>614</td><td></td></tr><tr><td>FY 09-10</td><td>PWE Tier 1</td><td>000</td><td></td></tr><tr><td></td><td>PWE Tier 2</td><td>8772</td><td></td></tr><tr><td></td><td>Classroom Training</td><td>000</td><td></td></tr><tr><td></td><td>Work Study</td><td>1228</td><td></td></tr></table>	FY 07-08	PWE Tier 1	508			PWE Tier 2	411			Classroom Training	267			Work Study	614		FY 08-09	PWE Tier 1	492			PWE Tier 2	408			Classroom Training	262			Work Study	614		FY 09-10	PWE Tier 1	000			PWE Tier 2	8772			Classroom Training	000			Work Study	1228		0.0 %	Random Sampling/MMR/ Review of GEARS/Complaints	10 points per each performance measure requirement not met
FY 07-08	PWE Tier 1	508																																																		
	PWE Tier 2	411																																																		
	Classroom Training	267																																																		
	Work Study	614																																																		
FY 08-09	PWE Tier 1	492																																																		
	PWE Tier 2	408																																																		
	Classroom Training	262																																																		
	Work Study	614																																																		
FY 09-10	PWE Tier 1	000																																																		
	PWE Tier 2	8772																																																		
	Classroom Training	000																																																		
	Work Study	1228																																																		

	<p>7/1/10-9/30/10</p> <p>PWE Tier 1 000</p> <p>PWE Tier 2 000</p> <p>Classroom Training 000</p> <p>Work Study 000</p> <p>10/1/10-6/30/11</p> <p>PWE Tier 1 000</p> <p>PWE Tier 2 607</p> <p>Classroom Training 000</p> <p>Work Study 450</p> <p>7/1/11-3/31/12</p> <p>PWE Tier 1 000</p> <p>PWE Tier 2 632</p> <p>Classroom Training 000</p> <p>Work Study 448</p>				<p>Section VI., Invoices and Payments, Subsection 1.1; Statement of Work, Subsection 5.5.4</p> <p>Provide CSBG ARRA Monthly Activities Report and Invoices by 10th of each month for the prior month's services.</p> <p>0.0%</p> <p>100% Review MAR/Invoices</p> <p>3 points per each day late</p>
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Statement of Work Subsection 5.10.1	CONTRACTOR shall place a minimum of 425 GROW participants in the CSBG ARRA GR Youth Subsidized Employment Program by March 31, 2010 and maintain that number of GROW participants in the Program until the end of the Agreement.	0.0 %	Review/MAR 100%	10 points per each performance measure requirement not met
Statement of Work Subsection 5.10.2	CONTRACTOR shall maintain an employment placement rate of 70 percent per month of all GROW participants referred to the CSBG ARRA GR Youth Subsidized Employment Program.	0.0 %	Review/MAR 100%	10 points per each performance measure requirement not met
Statement of Work Subsection 5.10.3	CONTRACTOR shall ensure 50 percent of those GROW participants placed in the CSBG ARRA GR Youth Subsidized Employment Program are retained on the job for three months, or placed in unsubsidized employment at anytime within the three month period.	0.0%	Review/MAR 100%	10 points per each performance measure requirement not met
Statement of Work Subsection 5.11.1	CONTRACTOR must ensure that 70% of all teens that complete a minimum of 100 hours of employment in the SYEP will have a successful exit from the program and achieve Work Readiness.	0.0%	Random Sampling/MMR/ Complaints	10 points per each performance measure requirement not met

Further Terms and Conditions Section 51.0 Subcontracting	Direct Service Provider Risk Assessment is conducted by CONTRACTOR to ensure provider is aware of CSBG/ARRA requirements and has internal controls and capacity to administer the program	0.0%	100% Inspection	10 points per each insufficient provider
----------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------	-----------------	------------------------------------------